

Finance and Assets Policy Development Advisory Group
9 SEPTEMBER 2019

Present: Councillors: Ray Dawe (Chairman), Matthew Allen, Tony Bevis, Paul Clarke, Brian Donnelly, Richard Landeryou, Gordon Lindsay and Stuart Ritchie

Apologies: Councillors: Frances Haigh and Nigel Jupp

5 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 8 July were received by the Group.

6 **PROPERTY AND REGULATORY SERVICES SOFTWARE**

The Group received a presentation on the project to review and replace the current software that supports the Council's property and regulatory services. The presentation outlined the benefits of procuring customer friendly, interactive, agile systems for three main areas: Environmental Health & Licensing; Planning & Land Charges; and Building Control.

The Service Designer explained the limitations of the current systems and the need to find alternatives that were cloud based, better integrated, easier for customers to use and delivered efficiencies.

The tender process would begin in November with a view to presenting a report to Cabinet in March 2020 and, if approved, awarding the contract/s in April. Given the scale of the project, tenders would be invited for all three service areas together, or for each area individually.

The Group were advised of the estimated costs of implementation and projected running costs and savings once the systems were installed. The intention was to implement the systems in stages over a two-year implementation period.

The Group were supportive of the project and recognised the need to replace the current systems to secure future proof technology that was reliable and efficient, and fast and convenient for customers.

7 **FORWARD PLAN EXTRACT FOR THE FINANCE AND ASSETS PORTFOLIO**

The Group noted the Forward Plan extract for and Finance & Assets portfolio.

The meeting closed at 6.20 pm having commenced at 5.30 pm

CHAIRMAN